



Annual General Meeting

SALC 10, Sherfield Building, Imperial College London
28 November 2017, 16.45

Draft Minutes

Attending

Daniel Bone **(DB)**, Deputy Head of Conservation, Ashmolean Museum, Oxford University
Gill Campbell **(GC)**, Head of Environmental Studies, Historic England
Professor May Cassar **(MC)**, Director Institute of Sustainable Heritage, UCL
Professor Carl Heron **(CH)**, Director of Scientific Research, British Museum
Dr Ewan Hyslop **(EH)**, Head of Technical Research and Science, Historic Environment Scotland
John Jackson **(JJ)**, Science Policy Adviser, Natural History Museum
Professor Pip Laurenson **(PL)**, Head of Collection Care Research, Tate
Alastair McCapra **(AM)**, Chair
Kostas Ntanos **(KN)**, Head of Conservation Research and Development, The National Archives
Alison Richmond **(AR)**, Chief Executive, ICON
Professor Mary Ryan **(MR)**, Imperial College London
Dr Constantina Vlachou **(CV)**, Senior Conservation Scientist, Historic Royal Palaces

Apologies

Dr Christina Duffy **(CD)**, Conservation Imaging Scientist, The British Library
Katy Lithgow **(KL)**, Head Conservator, National Trust
Dr Paola Ricciardi **(PR)**, Research Scientist, University of Cambridge Museums
Jacqueline Ridge **(JR)**, Keeper of Conservation, National Galleries Scotland
David Thickett **(DT)**, Senior Conservation Scientist, English Heritage Trust
Professor David Watkinson **(DW)**, Professor (Conservation), Cardiff University

In attendance

Caroline Peach **(CP)**, Consultant Development Director, National Heritage Science Forum

1. Welcome

The meeting started at 16.45.

Alastair McCapra welcomed members to the meeting in his role as Chair.

2. Minutes of 10 November 2016 meeting and matters arising

The minutes of the previous AGM on 10 November 2016 had been circulated in advance. The minutes were proposed as a correct record by AR, seconded by CV and unanimously agreed by all members present.

There were no matters arising.

3. Ordinary resolution 1: To receive the trustees' annual report

The resolution to receive the trustees' annual report to 30 March 2017 was proposed by GC, seconded by MC and unanimously agreed.

4. Ordinary resolution 2: To receive the statement of annual accounts

The resolution to receive the charity's annual accounts to 30 March 2017 was proposed by EH, seconded by PL and unanimously agreed.

5. Ordinary resolution 3: To appoint or reappoint trustees of the charity

In accordance with NHSF's Constitution one third of trustees retire at the AGM.

Trustees standing for reappointment:

May Cassar, UCL Institute for Sustainable Heritage

Ewan Hyslop, Historic Environment Scotland

Katy Lithgow, National Trust

Pip Laurenson, Tate

Constantina Vlachou, Historic Royal Palaces

Trustees standing for appointment:

Paola Ricciardi, Fitzwilliam Museum Cambridge

Kostas Ntanos, The National Archives

The resolution to appoint or reappoint the individuals named above as trustees of the charity was proposed by CH, seconded by AR and unanimously agreed by the members.

6. Any other business

There was no other business.

The AGM closed at 16.50.